Care for Africa Board

Non-Executive Director, Partnerships

About the Organisation

Care for Africa is an Australian not-for-profit organisation working with communities in the Tarime District of northern Tanzania. For nearly 20 years we have built a proven, community-led model of change anchored in four pillars: water, health, education and women's enterprise. The organisation is at an inflection point and we are looking to expand our proven model of community development. We are building our Board capability to match the ambition of our mission.

Care for Africa is governed by a small, committed voluntary board. The board's focus is on governance, strategy and accountability. Board Members contribute their expertise directly through oversight and direct contribution, with the operational detail managed by the CEO and other volunteers.

Position Overview

The Partnerships Director is a voluntary Board position responsible for leading Care for Africa's relationship strategy with the international development community. The Director will champion the organisation's engagement with the Australian NGO sector, steward the organisation's membership of and relationship with the Australian Council for International Development (ACFID), and build a collaborative network with other Australian NGOs operating in Tanzania. The Director will also develop and maintain links with the Australian Government, in particular the Department of Foreign Affairs and Trade (DFAT).

Commitment Required

- Read and prepare for all board papers and meetings
- Attend approximately six board meetings per year and one strategy session
- Participate in board communications and occasional working group activity between meetings
- Contribute your specialist expertise to strategic discussions and oversight

Key Responsibilities

1. ACFID Relationship & Compliance

- Serve as the Board's primary point of contact with ACFID, maintaining a positive and productive relationship with ACFID staff and governance bodies.

- Ensure Care for Africa fulfils all obligations as an ACFID member and Code of Conduct, including timely submission of the annual Code of Conduct self-assessment and other reporting required.
- Monitor ACFID communications, policy positions, and sector guidance, and brief the Board on developments relevant to Care for Africa's strategy and operations.
- Where possible, represent Care for Africa at relevant ACFID forums, working groups, and events, advocating for the organisation's interests and contributing to sector-wide dialogue.
- Identify opportunities for Care for Africa to benefit from ACFID capacity-building programmes, resources, and peer learning initiatives.

2. Australian NGO Partnerships: Tanzania Focus

- Map and maintain an up-to-date understanding of Australian NGOs with active programming or interests in Tanzania, identifying areas of complementarity and potential collaboration.
- Develop and nurture relationships with peer organisations operating in Tanzania, with the goal of fostering information sharing, joint advocacy, and, where appropriate, co-design and co-implementation arrangements.
- Facilitate coordination between Care for Africa and other Australian NGOs on issues specific to the Tanzanian development context, including policy developments, donor priorities, and operational challenges.
- Represent Care for Africa in relevant coordination mechanisms, coalitions, or networks focused on Australian development engagement in Tanzania.

3. Australian Government

- Develop and maintain productive relationships with relevant areas of the Australian government, in particular the Department of Foreign Affairs and Trade (DFAT) in Canberra and with personnel at the High Commission in Nairobi.

Skills and Qualifications

Essential

- Demonstrated experience in partnership development, stakeholder engagement, or relationship management within the international development sector.
- Knowledge of the Australian NGO landscape and familiarity with ACFID, its Code of Conduct, and its role in the sector.
- Familiarity with Australian Government aid policy (DFAT) and development funding mechanisms.
- Understanding of development programming in sub-Saharan Africa, with specific knowledge of or experience in Tanzania highly desirable.
- Strong interpersonal and communication skills, with the ability to represent an organisation credibly and build trust with diverse stakeholders.
- Ability to operate effectively at a governance level, contributing constructively to Board deliberations and strategic planning.

- Commitment to Care for Africa's mission and values, including principles of locally-led development, accountability, and transparency.

Desirable

- Existing networks within Australian NGOs working in Tanzania or the East Africa region.
- Experience serving on a not-for-profit board or advisory committee.

Contact

Expressions of interest close 30 October 2026.

Please include a CV and a cover letter of no more than two pages, outlining your interest in the role and the skills and experience you would bring to it and to the Care for Africa Board.

For further information or to express your interest, please contact:

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Chair, Care for Africa Board

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